



**Woodstock, GA
Staff Position Description**

Title: Youth and Family Ministry Coordinator

Date: November 2021

CONGREGATION:

Good Shepherd Lutheran Church warmly welcomes people of any age, race, nationality, sexual orientation, life circumstance, and physical or mental capability. Its mission statement is: We are called, gathered and blessed to be a community and instrument of grace for all sheep of the Good Shepherd.

Good Shepherd Lutheran Church is located in the suburban Atlanta area. The members of the congregation serve all people, following Jesus, and strive for justice and peace. They commit their time, talents, and prayers to support the congregation, the local community, and regional, churchwide, and global ministries through the ELCA.

POSITION DESCRIPTION:

In cooperation with the Faith Formation Committee and Pastor, the full-time Youth and Family Ministry Coordinator:

- effectively and efficiently develops and leads the youth and family ministry programs of the congregation, including (but not limited to) confirmation, high school youth activities, inter-generational events, and mission trips.
- works with the Faith Formation Committee in planning and coordinating Vacation Bible School, First Communion Instruction, and other programs.
- manages the congregation's Facebook account with current and frequent postings highlighting the ministry and programs of the entire congregation.
- serves as liaison to the Southeastern Synod and the ELCA for promotion of and youth participation in synodical and churchwide events.
- attends monthly Faith Formation Committee and staff meetings, and Congregation Council meetings as requested.
- Oversees, trains, and works with the Office Coordinator on congregational compliance for child and youth protection.

SKILLS AND EXPECTATIONS:

Good Shepherd is looking for a person who

- has a strong personal faith in agreement with the teachings of the Lutheran church and a deep desire to help others grow in faith;
- is outgoing and eager to develop relationships with youth and their families;
- leads groups skillfully and also works well on teams;
- is excited to work within existing programs but also is enthusiastic about initiating new ideas that help develop and grow the overall ministry;
- will foster youth involvement in the congregation's ministries;
- can recruit, motivate, and develop adult volunteers to participate in youth and family ministry;
- has excellent organization, communication, planning, computer, and social media skills;
- exhibits initiative and follows through on projects.

POSITION QUALIFICATIONS:

- Be a member of an Evangelical Lutheran Church in America (ELCA) congregation or a Full Communion Partner congregation.
- Practice strong self-care and maintain a healthy sense of boundaries.
- Have experience with youth ministry.
- Have at least some post-secondary education or equivalent experience with planning, organizing, and equipping teams and individuals.

WHAT YOU CAN EXPECT FROM THE CONGREGATION:

- Prayers and support
- Personal office space with necessary office and program equipment and supplies
- Caring, supporting, and nurturing work environment with a commitment to collaboration and innovation
- A 60-day, six-month and annual review the first year, along with an annual review thereafter

INFORMATION OR APPLICATION

Rev. Dr. Ruth Hamilton ◊ 1208 Rose Creek Drive ◊ Woodstock, GA ◊ 30189
770-924-7286 ◊ pastorruth@gslutheran.org

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